

Insert institution's letterhead

[Date]

Re: CBIE2022 Bursary Support Letter for [applicant's name]

Dear Selection Committee,

It is my pleasure to provide a support letter for [applicant's name]'s application for an INTL bursary for new professionals to attend CBIE2022.

By attending the CBIE conference, [applicant's name] will have a professional development opportunity to gain knowledge and insight on a wide range of international education topics and to grow their network by connecting with practitioners from across the country.

[Applicant's name] is deserving of this professional development opportunity because [describe why this person should be given this opportunity].

I fully support our department covering all other costs associated with [applicant's name] attending the conference in November.

Best regards,

Insert signature

[Name]

[Title]

[Department]