



ESL EXTENSION FORM

Students are allotted 12 months of English as a Second Language (ESL) studies from their overall scholarship period. In some cases, 12 months may not be sufficient for students to meet language requirements and to be admitted to an academic program. Students may elect to use a **3-month ESL extension**. This extension comes out of your overall scholarship period (36, 48, or 72 months) and is not added on to your scholarship. Therefore, if you are sponsored for a Master's Program and use the 3-months of ESL extension, you will have 21 months of scholarship time left for your academic studies. Similarly, PhD students who have used the 3-months of ESL extension will have 33 months remaining for academic studies.

PLEASE FILL OUT THE FOLLOWING INFORMATION:

STUDENT NAME: _____ **CBIE STUDENT #:** _____

EMAIL: _____ **STUDENT TELEPHONE #:** _____

REQUESTED EXTENSION START DATE: _____ **REQUESTED EXTENSION END DATE:** _____

PLEASE INCLUDE THE FOLLOWING SUPPORTING DOCUMENTS WITH THIS FORM:

- A copy of the latest IELTS/TOEFL test you have written. If you have not written a test, or do not yet have the results, please submit proof of registration for a test.
- Proof of applications submitted and the responses (if available) from the schools if they have already not been submitted to CBIE.

PLEASE FILL OUT THE BOXES AS PER THE INSTRUCTIONS BELOW:

A brief statement in English requesting the ESL extension. This statement should reflect the requested start and end date of the extension as well as the reason for the extension.

A brief statement in Arabic requesting the ESL extension. This statement should reflect the requested start and end date of the extension as well as the reason for the extension.

ESL EXTENSION POLICIES:

- An ESL extension can be granted for a maximum of 3 months. Students must be studying ESL full-time during this period.
- During an ESL extension, students are eligible for full scholarship benefits including MLA, tuition and insurance.
- Upon completion of an ESL extension, all scholarship benefits will be placed on hold (including insurance) until a student starts their academic program.
- The period of an ESL extension comes out of the student’s overall scholarship period.
- The ESL extension request should be submitted at least one month prior to their 12 months of ESL ending.
- Dependent students are **not** eligible for an ESL extension.

PLEASE READ THE FOLLOWING DISCLAIMER AND SIGN BELOW

I acknowledge that the additional months (up to 3 months) of my ESL extension will come out of my overall scholarship period. I understand that beyond these 3 months, I am not eligible for additional scholarship funding for ESL studies and will be required to continue my studies as a self-funded student. I understand that upon completion of my ESL extension, my scholarship will be frozen and that all scholarship benefits, including MLA, tuition and health insurance, may be placed on hold, unless I am admitted to an academic program and continue my studies. I understand that I am responsible for arranging health insurance coverage for myself and my family members upon completion of my ESL studies should I not be admitted to an academic program.

Student Signature

Date