



Canadian Bureau for
International Education
Bureau canadien de
l'éducation internationale

BEREAVEMENT TRAVEL REQUEST

(PRIMARY STUDENT ONLY)

CBIE STUDENT NUMBER _____

STUDENT NAME _____

CONTACT/PERSONAL INFORMATION IN CANADA/US *(required to book travel)*

STUDENT ADDRESS _____

CITY _____

PROVINCE/STATE _____ POSTAL/ZIP CODE: _____

TELEPHONE _____

EMAIL ADDRESS _____

DATE OF BIRTH _____

PASSPORT EXPIRATION _____

CONTACT/PERSONAL INFORMATION IN LIBYA

STUDENT ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS (optional) _____

EMERGENCY CONTACT IN LIBYA (name) _____

EMERGENCY CONTACT IN LIBYA (phone number) _____

ITINERARY REQUEST

DEPARTURE CITY _____

DEPARTURE DATE _____

DESTINATION CITY _____

EXPECTED RETURN DATE _____

BEREAVEMENT TRAVEL POLICIES

Travel is funded for the most economical route only.

The scholarship will not cover any costs related to:

1. An overnight layover and/or any hotel stays.
2. Travel fees related to transit visas and passports.
3. Charges for changes in travel plans. In the event of a visa delay or change in plans, students are fully responsible for the airline change fees (which can average \$300 per ticket), as well as the difference in airfare, for all changes made to the originally scheduled travel date.

REQUIREMENT

1. Approval from your University supervisor stating that your travel won't impact your academic progress during your study period.
2. This benefit is active for primary student only (not accompanying family members) in the event of a death of a spouse, parent, or child.
3. Provide us with a death certificate (once you are back to Canada/US).
4. Provide us with the boarding passes or passport copy and the entry stamps (once you are back to Canada/US).

☐ I acknowledge that I understand the travel policies and requirements as stated above.

Signature of Student

Date of Submission

Travel Authorized By (CBIE Academic Manager)

PLEASE RETURN THE COMPLETED FORM, ALONG WITH COPIES OF THE REQUIRED DOCUMENTS TO:

- If in Canada, to travel.ca@cbie.ca.
- If in the United States, travel.us@cbie.ca.