



## THESIS REIMBURSEMENT REQUEST FORM

### POLICY

The Ministry of Higher Education and Scientific Research requires the following thesis copies from graduating Master's and Ph.D. students:

- 2 copies of your original thesis—**must be hard cover**
- 1 electronic copy of your original thesis – saved on a USB

Upon providing CBIE with the above two hard cover copies of the thesis as well as the electronic copy, students will be reimbursed **\$500 for a Master's thesis, or \$700 for a Ph.D. thesis.**

Please complete the following:

STUDENT NAME: \_\_\_\_\_ CBIE STUDENT NUMBER: \_\_\_\_\_

LIBYAN NATIONAL ID#: \_\_\_\_\_

PROGRAM AND INSTITUTION: \_\_\_\_\_

STUDENT ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

THESIS TITLE: \_\_\_\_\_

THESIS DEFENSE DATE: \_\_\_\_\_

GRADUATION DATE: \_\_\_\_\_

**The above-mentioned hard cover copies of your thesis and the USB should be mailed to the following address:**

**CBIE**  
c/o the Libyan-North American Scholarship Program  
220 Laurier West, Suite 1550  
Ottawa, ON K1P 5Z9  
Attention: LNASP-Canada Reimbursements (students in CA)  
Attention: LNASP-US Reimbursements (students in the US)

***Students in the U.S.--Important:***

For Libyan students in the United States, please note that the declared value on the Customs and/or FedEx **Form should be listed as: "no value," otherwise delivery cannot be confirmed.** If you list the value as an amount, such as \$150, \$300, etc., a fee will be charged to CBIE for delivery. The fee typically ranges from \$20 - \$50. **Failure to fill out the form properly will result in that fee being deducted from your thesis reimbursement.**

**Don't forget to sign the document below:**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date