



Canadian Bureau for
International Education
Bureau canadien de
l'éducation internationale

51st Annual General Meeting
AGENDA
Tuesday November 21, 2017
16:30 – 18:00
WTCC – Room 301

1. **Opening Remarks** - David Ross, Chair, CBIE Board of Directors
2. **Approval of the Agenda**
3. **Approval of the Minutes of the 50th Annual General Meeting, 15 November, 2016**
4. **Report of the Chair** – David Ross, Chair, CBIE Board of Directors
5. **Report of the President and CEO** – Karen McBride, President and CEO, CBIE
6. **Treasurer's Report** - Roy Daykin, Treasurer and Chair, Finance and Audit Committee
 - 6.1 Financial Statements 2016-17 (information)
 - 6.2 Approval of the Auditors (approval)
7. **Report of the Governance Committee** – Graham Pike, Governance Committee
 - 7.1 Election of the Board of Directors for 2018 (approval)
 - 7.2 Welcoming of Chair-Designate
8. **Report of the Membership Relations Committee** - Katie Orr, Chair, Membership Relations Committee
 - 8.1 Consultation: How does / could CBIE support your mandate most effectively?
9. **Resolutions** - Gary Slater, Resolutions Coordinator
10. **Presentation of Certificates of Appreciation and Other Acknowledgements** - David Ross and Karen McBride
11. **Closing Remarks**
12. **Adjournment**



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**Canadian Bureau for International Education
50th Annual General Meeting - Minutes
November 15, 2016
17:00 – 18:00
Ottawa, ON
The Westin Hotel, Confederation Ballroom**

1. Opening Remarks

Board Chair Patrick Deane welcomed participants to the 50th Annual General Meeting (AGM) of the Canadian Bureau for International Education (CBIE).

He noted that this AGM, as had been the tradition, was being held in conjunction with CBIE's Annual Conference. He explained that the AGM document package had been e-mailed to voting members in advance of the meeting and that there were also reference copies located on each table. He added that simultaneous translation was available and that those who were eligible to vote had received voting cards on their way in.

He also confirmed that there were a sufficient number of voting members present at the AGM for quorum.¹

2. Approval of Agenda

It was moved by Richard Poulin (Université Laval) and seconded by Sandra Schinnerl (Douglas College) to approve the agenda.

All in favour.

Motion carried

3. Approval of the Minutes of the 49th Annual General Meeting, November 24, 2015

There were no questions, comments or business arising from the minutes of the CBIE 49th AGM.

It was moved by Geoff Wilmshurst (Camosun College) and seconded by Graham Pike (Vancouver Island University) to approve the minutes of the 49th Annual General Meeting of November 24, 2015.

All in favour.

Motion carried

4. Report of the Chair

Patrick Deane said that as he completed his second and final year as Board Chair, he was pleased to report that CBIE has achieved a number of exciting milestones, and was proud of the role that our Board of Directors has played in guiding this success. He asked that members of the 2016 CBIE Board of Directors stand and be acknowledged.

¹ Note that there were 45 voting representatives registered at the AGM, in addition to a number of voting members and CBIE staff in attendance.



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He then continued by saying that this has been the first full year of implementing CBIE's strategic plan which aligns CBIE's future direction to keep pace with the ever-changing nature of internationalization. Global learning outcomes is one of the three key pillars of CBIE's strategic plan and the organization has been focusing on making learning abroad a reality for a critical mass of Canadian students, as evidenced that week with the launch of the National Dialogue on Learning Abroad.

He added that CBIE has been working with its members and partners to put Canada's global engagement challenge on the agendas of government and the private sector. The government's emphasis on youth and the creation of a youth council to provide insights on issues such as education and employment sends a strong signal about the importance the government places on addressing Canada's global engagement challenge and the role of young people in meeting that challenge.

He emphasized that it had been an important year for CBIE in its scholarship management programming, as CBIE resumed administration for the Libyan North American Scholarship Program in Canada and the United States. CBIE also completed the first year of implementation of the African Leaders for Tomorrow Scholarship Program, which in 2016 welcomed 29 scholars from 23 countries across sub-Saharan Africa who are pursuing their Masters in public administration, public policy or public finance. In addition, he stated that the Canadian Francophonie Scholarship Program also continues to thrive, with 134 students selected from 28 from countries in 2016, bringing the total to approximately 2,400 scholarships to nationals from 37 countries of La Francophonie since 1987.

He also acknowledged that in 2016 CBIE witnessed the retirement of some long-serving team members: Bashir Hassanali, Executive Vice-President (28 years); Jennifer Humphries, Vice-President, Membership, Public Policy and Communications (35 years), and Shelley Druce, Director, Human Resources (20 years). He gave a heartfelt thanks to each for their hard work and dedicated service to CBIE.

In closing, he thanked board members, staff and member institutions, along with CBIE's partners and stakeholders, for their enthusiasm and commitment over the past 50th anniversary year, and said he looked forward to continued engagement in CBIE's work over the next 50 years.

5. Report of the President and CEO

Karen McBride opened her report by welcoming everyone in attendance, stating it was wonderful to have so many new and familiar faces at the conference to celebrate CBIE's 50th anniversary year.

She thanked the Board members for their support and dedicated efforts in 2016, highlighting their roles as facilitators and praising the Board's strong governance model.

She then acknowledged the CBIE team, and asked staff in the audience to stand and be acknowledged. In looking at the year past, she highlighted the following:



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- The importance of learning abroad and Canada's global engagement challenge and how she looked forward to work on the National Conversation over the year ahead.
- How the new federal government represented an opportunity for international education, as it seeks to re-engage Canada globally, its focus on youth, the engagement of stakeholders in multiple policy consultations and increasing recognition of the important of education in trade and development internationally.
- The innovative strides CBIE had made in scholarship management with programs including Science without Borders and African Leaders for Tomorrow. She looked forward to continuing to engage the private sector and interest of governments, both in Canada and around the world.
- In discussing scholarship management she also recognized how 2016 had involved both the off-ramping and then on-ramping of the Libyan North American Scholarship Program. She thanked all staff involved, and said although there have been challenges, re-engaging was the right thing to do for the students.

In closing, she too acknowledged CBIE's retiring staff, saying it was a time of both reflection and renewal, and said that as much as she had enjoyed spending the year celebrating milestones of CBIE's first 50 years, she looked forward to our next 50 years together.

6. Report of the Treasurer

Sonja Knutson, member of the Finance and Audit Committee, provided the report on behalf of the Treasurer Brian Burns. She thanked Brian Burns, along with her fellow committee members Neil Besner, Nancy Johnston and Sean Kennedy, for their work over the past year.

6.1 Audited Financial Statements, 2015-16

Sonja Knutson explained that CBIE's financial statements were included in the AGM document package, and that the Finance and Audit Committee reviewed CBIE's financial statements for the fiscal year ending March 31, 2015 at length. The statements were subsequently approved at the Board's June 2015 meeting.

She first noted that the Independent Auditor's Report includes the opinion that the financial statements present fairly, in all material respects, the financial position of CBIE as of March 31, 2016, and its financial performance and its cash flows for the year then ended. This opinion, with no reservations, is reflective of the good work of management in maintaining the appropriate internal controls and reporting such that the auditors are able to come to this conclusion.

She then explained that charitable organizations such as CBIE are expected to have years where the contribution to charitable activities exceeds the revenues. The key for the organization is to have a strong risk management framework to ensure sustainability of operations at the same time as fulfilling its charitable mandate. CBIE management and Board have a very robust risk framework which is updated regularly and provides guidance for operational decision-making.

During the 2015/16 fiscal year, CBIE incurred a loss from operations of \$876,000 as a result of transitions in a number of programs, as well as investment in activities in support of international education in Canada and abroad. She also



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noted that the net assets of the organization as at March 31, 2016 were in excess of \$4 million providing a stable foundation and source of funding for operations.

It was a year of extraordinary circumstances both fiscally and operationally. She thanked the finance staff at CBIE for all its good work in the last year and the senior management team for its good stewardship of the resources entrusted to it.

There were no questions from the floor.

6.2 Appointment of the Auditor

The notice of motion on the appointment of auditors had been distributed electronically to voting members in advance of the AGM. In the notice, the motion was moved by Sonja Knutson and seconded by Sean Kennedy.

The motion:

Be it resolved that KPMG be appointed as auditor of CBIE's accounts for fiscal year 2016-17.

All in favour.

Motion carried

7. Report of the Membership Relations Committee

Katie Orr provided the report of the Membership Relations Committee (MRC), and commenced by thanking fellow committee members Ann Calverley, Livia Castellanos, Sylvie Thériault and Geoff Wilmshurst.

She remarked that it had been a productive year for CBIE, and the MRC in particular. Highlights include:

- It was another stellar year for CBIE's Excellence Awards, and among the recipients this year is Professor Thomas Symons who will be honoured with the Founders Award. Additionally, in honour of its 50th anniversary, CBIE is recognizing four Libyan students for their tremendous academic performance and for giving back to their communities in Libya and North America.
- CBIE is equipped to better communicate the "brand" and raise its profile. The Communications team has re-designed the website to reflect the refreshed branding. A 50th anniversary logo is being used on all communications during this anniversary year and an updated logo has been designed that will be launched after the 50th anniversary. As well, the tagline "learning beyond borders/ ouvrir les frontières du savoir" is being introduced into all communications.
- There were four successful regional meetings this year, and in 2017 CBIE will engage with members on how to make these meetings even more meaningful.
- The 2016 Flagship Report was released at the conference, with a special feature on education abroad.
- CBIE's International Students Immigration Education Program successfully launched in the fall.
- CBIE continues to engage Professional Learning Communities, and earlier this year the International Housing and Settlement Services Professional Learning Community was established.



- CBIÉ's social media presence continues to grow steadily. Communities of international education stakeholders are thriving on social media, including blog posts developed by members and students.

8. Report of the Governance Committee

David Ross provided the report of the Governance Committee, and opened by thanking his fellow committee members – Graham Pike, Gary Slater and Sylvain St-Amand - for their hard work over the past year.

Without delay, he then addressed the main order of business, which was the elections for the 2017 Board of Directors.

8.1 Elections for the 2017 Board of Directors

David Ross first informed that the 2016 Nominating Committee consisted of members of the GVC along with three members external to the Board. He thanked Nancy Blain (Georgian College), Anne-Marie Lemay (Fédération des Cégeps), and Virginia Macchiavello (Centennial College).

He explained that candidates on the slate came from three sources:

- Current board members put on the slate for 2017.
- 2016 nomination process (which ran from June – September 2016).
- Names put forward by the Nominating Committee.

He further explained that in developing the slate of candidates, the Nominating Committee took into account the following considerations:

- representation from the membership categories;
- regional balance;
- official languages;
- skills and experience for effective board governance;
- diversity of institutional perspectives;
- gender; and
- cultural diversity.

He then said that the notice of motion on the election for the 2017 Board of Directors had been distributed electronically to voting members in advance of the AGM. In the notice, he had moved the motion and it was seconded by Sylvain St-Amand.



The motion:

Be it resolved that the membership elects the following 12 candidates to the 2017 CBIE Board of Directors:

- Neil Besner, Provost and Vice-President (Academic), University of Winnipeg
- Livia Castellanos, Associate Vice-President (International) & Chief International Officer, UR International, University of Regina
- Patricia Gartland, Superintendent of Schools, School District No. 43 (Coquitlam)
- Nancy Johnston, Executive Director, Student Affairs, Simon Fraser University
- Sean Kennedy, Vice-President, Student and External Relations, Niagara College
- Guy Lefebvre, vice-recteur aux relations internationales et à la Francophonie, Université de Montréal
- Kathy O'Brien, Associate Vice-Principal (International), Queens University
- Katie Orr, Director, NSCC International Nova Scotia Community College
- Graham Pike, Dean of International Education, Vancouver Island University
- Hervé Pilon, Director-General, Cégep Montmorency
- Gary Slater, Vice-recteur associé, affaires étudiantes Université d'Ottawa
- Geoff Wilmshurst, Vice President, Partnerships, Camosun College

All in favour

Motion carried

With approval of the motion, he informed that the following Board-approved appointments to the 2017 Board of Directors would proceed:

- Dr. David Ross, President of SAIT Polytechnic, will assume the role of Chair
- Dr. Patrick Deane, President of McMaster University will become Past-Chair
- Mr. Roy Daykin, Vice President, Employee & Corporate Services, Okanagan College, will commence as Treasurer.

9. Resolutions

Sylvain St-Amand, Resolutions Coordinator for the Board, indicated that no resolutions were received in writing in advance of the AGM. He then asked if anyone wanted to move a motion from the floor. No such requests were indicated.

10. Presentation of Certificates of Appreciation

Patrick Deane and Karen McBride thanked outgoing Board members for their outstanding contribution to the CBIE Board of Directors. Acknowledgements were made to the following:

- Brian Burns, Chief Financial Officer, Almonte General Hospital and Fairview Manor (2009-2016)
- Ann Calverley, Supervisor, International Programs, Edmonton Public Schools (2011-2016)
- Sonja Knutson, Director, Internationalization Office, Memorial University of Newfoundland (2011-2016)
- Sylvain St-Amand, Directeur, Bureau de la coopération internationale, Université du Québec à Montréal (2014-2016)
- Sylvie Thériault, Directrice, Direction des Affaires internationales, Fédération des Cégeps (2014-2016)



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11. Transfer of the Chair

The transfer of the Chair from Patrick Deane to David Ross took place, with both expressing their personal appreciation for one another's professionalism and commitment to CBIE.

12. Closing Remarks

Patrick Deane thanked participants for attending the AGM, and once again congratulated CBIE on its 50th anniversary and all its accomplishments. He wished everyone a wonderful time at the evening's gala.

13. Adjournment

It was moved by Anna Choudhury (Algonquin College) and seconded by Philipp Reichert (University of British Columbia) to adjourn the 50th Annual General Meeting.

All in favour.

Motion Carried

Financial Statements of

**CANADIAN BUREAU
FOR INTERNATIONAL
EDUCATION**

Year ended March 31, 2017



KPMG LLP
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Canada
Telephone 613-212-5764
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INDEPENDENT AUDITORS' REPORT

To the Members of the Canadian Bureau for International Education

We have audited the accompanying financial statements of the Canadian Bureau for International Education, which comprise the statement of financial position as at March 31, 2017, the statements of operations, changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Canadian Bureau for International Education as at March 31, 2017, and its results of operations, changes in net assets and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

June 11, 2017

Ottawa, Canada

CANADIAN BUREAU FOR INTERNATIONAL EDUCATION

Statement of Financial Position

March 31, 2017, with comparative information for 2016

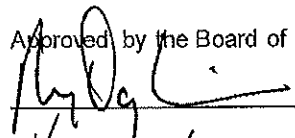
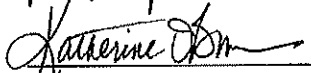
	2017	2016
Assets		
Current assets:		
Cash and cash equivalents	\$ 213,730	\$ 6,791,569
Restricted cash for projects (note 2)	66,692,936	95,266,517
Accounts and contributions receivable	1,021,281	1,248,000
Prepaid expenses	155,036	86,989
	<u>68,082,983</u>	<u>103,393,075</u>
Investments (note 3)	4,595,448	4,355,299
Tangible capital assets (note 4)	169,492	175,330
	<u>\$ 72,847,923</u>	<u>\$ 107,923,704</u>

Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities (note 5)	\$ 2,191,668	\$ 2,169,609
Deferred contributions	14,135	6,363,877
Deferred contributions relating to restricted cash for projects (note 2)	66,692,936	95,266,517
	<u>68,898,739</u>	<u>103,800,003</u>
Net assets:		
Unrestricted	3,218,185	3,299,499
Invested in tangible capital assets	169,492	175,330
Internally restricted (note 6)	561,507	648,872
	<u>3,949,184</u>	<u>4,123,701</u>
Contingencies and guarantees (note 8)		
Commitments (note 9)		
	<u>\$ 72,847,923</u>	<u>\$ 107,923,704</u>

See accompanying notes to financial statements.

Approved by the Board of Directors:

 Director
 Director

CANADIAN BUREAU FOR INTERNATIONAL EDUCATION

Statement of Operations

Year ended March 31, 2017, with comparative information for 2016

	2017	2016
Revenue:		
Gross projects contributions	\$ 164,155,336	\$ 132,913,671
Less: direct project expenses	156,279,499	126,443,177
Net project contribution	7,875,837	6,470,494
Conference	912,232	729,010
Membership	196,370	217,290
Interest and investment	162,181	162,115
Miscellaneous	121,565	863,391
	9,268,185	8,442,300
Expenses:		
Books, subscriptions and memberships	15,569	20,471
Conference/workshop facilities	274,963	227,455
Equipment rental and maintenance	138,481	115,781
Grants, fees and awards - projects	4,607	14,309
Insurance	17,625	44,441
Postage and courier	14,210	18,428
Printing and photocopying	33,057	62,654
Professional fees:		
Contracts	794,820	599,905
Legal and audit	26,167	38,422
Promotion	81,521	53,358
Rent	543,912	548,476
Salaries and benefits	6,833,716	6,691,746
Supplies and sundry	142,917	126,544
Telephone	58,661	62,399
Translation	57,008	45,828
Travel (note 7)	267,340	423,518
Amortization of tangible capital assets	45,311	64,048
	9,349,885	9,157,783
Deficiency of revenue over expenses before the undernoted	(81,700)	(715,483)
Net unrealized loss on investments	(5,452)	(109,605)
Strategic initiatives expenses	(87,365)	(51,128)
Deficiency of revenue over expenses	\$ (174,517)	\$ (876,216)

See accompanying notes to financial statements.

CANADIAN BUREAU FOR INTERNATIONAL EDUCATION

Statement of Changes in Net Assets

Year ended March 31, 2017, with comparative information for 2016

	Unrestricted	Invested in tangible capital assets	Internally restricted	2017 Total	2016 Total
Net assets, beginning of year	\$ 3,299,499	\$ 175,330	\$ 648,872	\$ 4,123,701	\$ 4,999,917
Deficiency of revenue over expenses	(174,517)	—	—	(174,517)	(876,216)
Additions to capital assets	(39,473)	39,473	—	—	—
Special projects expenses	87,365	—	(87,365)	—	—
Amortization of tangible capital assets	45,311	(45,311)	—	—	—
Net assets, end of year	\$ 3,218,185	\$ 169,492	\$ 561,507	\$ 3,949,184	\$ 4,123,701

See accompanying notes to financial statements.

CANADIAN BUREAU FOR INTERNATIONAL EDUCATION

Statement of Cash Flows

Year ended March 31, 2017, with comparative information for 2016

	2017	2016
Cash provided by (used in):		
Operations:		
Deficiency of revenue over expenses	\$ (174,517)	\$ (876,216)
Items not involving cash:		
Amortization of tangible capital assets	45,311	64,048
Net unrealized loss on investments	5,452	109,605
Change in non-cash operating working capital	(6,169,011)	7,246,170
	(6,292,765)	6,543,607
Investments:		
Tangible capital asset acquisitions	(39,473)	—
Additions to investments	(245,601)	(143,447)
	(285,074)	(143,447)
Increase (decrease) in cash and cash equivalents	(6,577,839)	6,400,160
Cash and cash equivalents, beginning of year	6,791,569	391,409
Cash and cash equivalents, end of year	\$ 213,730	\$ 6,791,569

See accompanying notes to financial statements.



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**51st Annual General Meeting / 51^e assemblée générale annuelle
November/Novembre 2017
Motion To Appoint Auditors / Motion Pour Nommer Des Vérificateurs
2017.AGM-AGA.6.2**

This motion pertains to the appointment of CBIE's auditors. At its June 2017 meeting, the Board recommended that KPMG be re-appointed as auditor for CBIE's fiscal year 2016-2017 (April 1, 2017 to March 31, 2018). The Board has been fully satisfied with KPMG's work in the past year and therefore recommends that CBIE continue its relationship with KPMG for the coming year.

Motion:

Be it resolved that KPMG be appointed as auditor of CBIE's accounts for fiscal year 2017-18.

Moved by: Roy Daykin, Chair, Finance and Audit Committee

Seconded by: Sean Kennedy, Member, Finance and Audit Committee

Cette motion porte sur la nomination des vérificateurs du BCEI. À sa réunion de juin 2017, le Conseil a recommandé que le cabinet KPMG soit à nouveau nommé vérificateur comptable du BCEI pour l'exercice financier 2017-2018 (du 1er avril 2017 au 31 mars 2018). Comme le Conseil a été entièrement satisfait du travail de KPMG au cours de la dernière année, il recommande que le BCEI poursuive sa relation avec KPMG pour l'année à venir.

Motion :

Qu'il soit résolu que le cabinet comptable KPMG soit nommé vérificateur des comptes du BCEI pour l'exercice financier 2017-2018.

Proposé par : Roy Daykin, Président, Comité des finances et de vérification

Appuyé par : Sean Kennedy, Membre, Comité des finances et de vérification



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51st Annual General Meeting
Tuesday, November 21, 2017
Agenda Item 7.1

SUBJECT:

Elections for the 2018 CBIE Board of Directors

ACTION REQUIRED:

For Approval

BACKGROUND:

Nominating Committee

Under CBIE's by-law and the *CBIE Board of Directors Election and Appointments Policy*, a Nominating Committee is to be formed annually to consider nominations to the CBIE Board of Directors and develop a slate of candidates for recommendation to the membership at the AGM for approval.

This year, the Nominating Committee consisted of the Governance Committee, along with three CBIE member representatives.

Slate of Candidates Considerations

In accordance with the CBIE by-law and *CBIE Board of Directors Election and Appointments Policy*, the Nominating Committee took into account the following considerations in the development of the 2017 slate of candidates for the 2018 Board of Directors:

- Representation of the membership categories (university, college/cégep/institute, K-12 sector)
- Regional balance
- Official Languages
- Skills and experience for effective board governance
- Diversity of institutional perspectives
- Gender
- Cultural diversity, including representation from Indigenous cultures

Based on the above, the Nominating Committee considered candidates from two sources:

- 1) Current Board members who are automatically placed on the slate in the second and third years after first being elected.
- 2) Candidates who put their names forward through the CBIE 2017 nomination process.

The resolution vote for CBIE's 2018 Board of Directors

As per CBIE's by-law and the policy, AGM documents will be provided in advance of the meeting, and include the 2017 slate of candidates for election to the 2018 Board of Directors. This slate will be voted on as a motion (below), which requires a 50 percent approval of voting members in attendance.

MOTION FOR APPROVAL, ELECTION TO CBIE'S 2018 BOARD OF DIRECTORS:

The motion: Be it resolved that the membership elects the following 12 candidates to the 2018 CBIE Board of Directors:

- Livia Castellanos, Associate Vice-President (International) & Chief International Officer, UR International, University of Regina*
- Terri Flanagan, Director, NAIT International Campus Life, Northern Alberta Institute of Technology*
- Patricia Gartland, Superintendent of Schools, School District No. 43 (Coquitlam)*
- Sean Kennedy, Vice-President, Student and External Relations, Niagara College♦
- Guy Lefebvre, vice-recteur aux relations internationales et à la Francophonie, Université de Montréal *
- Jean-Paul Loyer, Directeur général / Direction générale de la gestion stratégique de l'effectif étudiant, Université de Moncton*
- Kathy O'Brien, Associate Vice-Principal (International), Queens University*
- Katie Orr, Director, NSCC International Nova Scotia Community College ♦
- Graham Pike, Dean of International Education, Vancouver Island University*
- Hervé Pilon, Directeur général, Cégep Montmorency*
- Anver Saloojee, Assistant Vice President, International, Ryerson University*
- Jerry Wang, Associate Director, International Relations, University of Prince Edward Island*

*Returning Board member, as part of an ongoing mandate ♦Returning Board member, starting a new mandate

* New Board member, first year of mandate

Moved by: Patrick Deane, Past Chair of CBIE's Board of Directors, Chair of the Governance Committee

Seconded by: Gary Slater, member, Governance Committee



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51st Annual General Meeting / 51^e assemblée générale annuelle
November/Novembre 2017
Consultations
2017.AGM-AGA.8.1

Dans le cadre des discussions en cours du BCEI sur la structure d'adhésion et de cotisation au BCEI, et puisque le conseil d'administration entamera un nouveau cycle de planification stratégique à la nouvelle année, nous organiserons une consultation à l'AGA pour discuter des questions suivantes sur la façon dont le BCEI soutient et pourrait soutenir les efforts d'éducation internationale de ses établissements membres de la façon la plus efficace :

- 1) Combien de personnes à votre établissement s'impliquent directement à la mise en place de l'éducation internationale et combien d'entre elles interviennent régulièrement avec le BCEI?
- 2) Quels services / aides offerts actuellement par le BCEI sont le plus appréciés par vous et vos collègues?
- 3) Quels services / aides supplémentaires aimeriez-vous voir le BCEI assurer pour faire progresser efficacement l'internationalisation de votre établissement?

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As part of CBIE's ongoing discussion regarding CBIE membership and fee structure, and as the CBIE Board of Directors will head into a new strategic planning cycle in the New Year, we will hold a consultation at the AGM to discuss the following questions about how CBIE does and can support member institutions' international education efforts most effectively:

- 1) How many persons at your institution are directly involved in implementing international education and, of those, how many engage with CBIE on a regular basis?
- 2) What services / supports does CBIE currently provide that you and your colleague most value in your work?
- 3) What additional services / supports would you like to see CBIE provide in order to most effectively advance internationalization at your institution?