

11050 -104 Avenue
Edmonton, AB T5K 2Y9
780-633-3623

**MacEwan University Residence
Accommodation Reservation Form**

Reserve your accommodation by faxing or emailing this completed form to MacEwan University Residence at:
Fax: 780-497-4659 **E-Mail:** stay@macewan.ca

Arrival Date (MM/DD) Departure Date (MM/DD)

Group Name

Guest Name Last First

Address

City Province Postal Code

Phone Cell

E-mail
(E-mail address where the agreement can be sent)

Accommodation Request

Standard Suites

Includes fridge, microwave, towels and linen provided with housekeeping every 4 days

# ___ Bachelor Suite (1 double bed)	\$71.10/suite/night	# of guests ___ (Max 2)
# ___ Two Bedroom Suite (2 double beds)	\$98.10/suite/night	# of guests ___ (Max 4)
# ___ Four Bedroom Suite (4 double beds)	\$215.10/suite/night	# of guests ___ (Max 8)

Rates are subject to 5% GST & 4% Provincial Tourism Levy

- Credit card information is required to secure a reservation.
- Cancellations and changes may be made to a reservation up to date per agreement. **After this time, all charges for all nights' accommodation will be applied to the credit card on file. There will be no refunds or adjustments for cancellations, no shows, late arrivals or early departures.**
- Full payment for all nights' accommodation and parking due upon arrival.

Credit Card Information to Secure Reservation

VISA MasterCard

Cardholder Name Phone Number Cardholder Signature

The personal information requested on this form is collected and protected under the authority of the Alberta Freedom of Information and Protection of Privacy Act. The information is used for the purposes of managing the accommodation arrangements.