



Canadian Bureau for
International Education
Bureau canadien de
l'éducation internationale

CONSULTANCY ASSIGNMENT

TITLE: Consultant – Strategy and Operations
PROJECT: Specialized Centre for the Professional Training of Teachers
LOCATION: Muscat, Oman

PROJECT SUMMARY

The Ministry of Education has recently established a Specialized Centre for the Professional Training of Teachers to develop highly skilled educators through intensive, accredited professional development. The Centre is now progressing to the next stage of development, working towards strengthening the quantity and quality of its programs and services.

POSITION SUMMARY

This role involves working closely alongside the Centre's leadership team to provide advice, guidance and support for the overall strategic development of the Specialized Centre. The consultant will provide training for Centre leaders to build capacity and develop independence and sustainability. He or she will also provide strategic and responsive support to ensure the all Centre developments and operations remain on track and are delivered on schedule.

The consultant will support the Centre's strategic planning in relation to program planning, integration between programs, accreditation alignment between national and international requirements, academic support and the alignment, application and development of professional standards. Operationally, the consultant will be responsible for financial planning, program scheduling, participant logistics, recruitment and attendance, premises development and design.

QUALIFICATIONS

Ideal candidates will possess a coaching profile that includes:

- Educated to at least Master's level in a relevant specialism
- The ability to work in high quality spoken and written English
- A high level of interpersonal skills including the ability to build strong working relationships
- The ability to work to a high standard with demanding deadlines
- The ability to work strategically and develop practical solutions to overcome challenges

Relevant and successful experience of:

- The operation of educational institutions
- The development and improvement of educational institutions
- Institutional leadership and management
- International educational development
- Working with multinational teams

CBIE is currently in the bidding process for this project. This position is contingent on the contract being awarded. Interested candidates should send CVs and letters of interest or inquiries about this position to Melissa Payne at mpayne@cbie.ca. We thank all candidates for their interest but only short-listed candidates will be contacted.