



Canadian Bureau for
International Education
Bureau canadien de
l'éducation internationale

CONSULTANCY ASSIGNMENT

TITLE: Consultant – Program development, Training, Scheduling
PROJECT: Specialized Centre for the Professional Training of Teachers
LOCATION: Muscat, Oman

PROJECT SUMMARY

The Ministry of Education has recently established a Specialized Centre for the Professional Training of Teachers to develop highly skilled educators through intensive, accredited professional development. The Centre is now progressing to the next stage of development, working towards strengthening the quantity and quality of its programs and services.

POSITION SUMMARY

The training and development consultant will provide professional development, support and guidance to the Centre's trainers, and provide training and support for the Quality Assurance and Program Development teams to build capacity and develop independence and sustainability.

The successful candidate will plan and develop the strategic direction of the program by aligning international education development with the Omani context. Furthermore, the consultant will lead professional development initiatives for trainers and implement professional standards for the program. Operational functions include planning and scheduling program development, trainer development, and assisting with logistical support for program delivery.

QUALIFICATIONS

Ideal candidates will possess a coaching profile that includes:

- Educated to at least Master's level in a relevant specialism
- The ability to work in high quality spoken and written English
- A high level of interpersonal skills including the ability to build strong working relationships
- The ability to work to a high standard with demanding deadlines
- The ability to work strategically and develop practical solutions to overcome challenges

Relevant and successful experience of:

- The operation of educational institutions
- The development and improvement of educational institutions
- Institutional leadership and management
- International educational development
- Working with multinational teams

CBIE is currently in the bidding process for this project. This position is contingent on the contract being awarded. Interested candidates should send CVs and letters of interest or inquiries about this position to Melissa Payne at mpayne@cbie.ca. We thank all candidates for their interest but only short-listed candidates will be contacted.